

report

meeting	NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AUTHORITY	
date	22 October 2004	agenda item number

REPORT OF THE CHIEF FIRE OFFICER

IMPROVEMENT AND DEVELOPMENT BOARD

1. PURPOSE OF REPORT

The purpose of this report is to present Members with the minutes of the Improvement and Development Board meeting held on 23 September 2004.

2. BACKGROUND

The Improvement and Development Board met on 23 September 2004 to update members on :-

- Performance Management Framework Project Update.
- 'Fire' Best value Performance Indicators – Consultation.

3. REPORT

The minutes of the meeting are attached at Appendix A and these will be put to the next meeting to be held on 4 November 2004 for ratification.

8. FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

8. PERSONNEL IMPLICATIONS

There are no personnel implications arising from this report.

8. EQUAL OPPORTUNITY IMPLICATIONS

There are no equal opportunity implications arising from this report.

8. RISK MANAGEMENT IMPLICATIONS

There are no risk management Implications arising from this report.

8. RECOMMENDATION

That Members note the contents of the report and attached minutes.

9. BACKGROUND PAPERS FOR INSPECTION

None

Paul Woods
CHIEF FIRE OFFICER



NOTTINGHAMSHIRE FIRE & RESCUE SERVICE
Minutes of Improvement & Development Board
 held on
Thursday 23 September 2004
 at 1000 hours
 in the Conference Room

Present:	Councillor Graham Jackson	Elected Member – Chair
	Councillor John Cottee	Elected Member
	Councillor Brent Charlesworth	Elected Member
	Councillor John Hemsall	Elected Member
	Martyn Emberson	DCFO
	Frank Swann	ACFO – Information Services
	George Ware	Unison
	Adam Moore	RFU
	Rod Oldroyd	DO – Information Services
	Kevin Meads	FBU
	Carole Andrews	Minutes
Apologies:	Councillor Susan Bennett	Elected Member
	Paul Woods	CFO
	Neil Colton	ACFO - Safety Services
	Neil Timms	Head of Finance & Resources
	Dave Needham	SDO – Information Services
	Steve Ainley	FBU

Agenda Item	Previous Minute Item		Action By
1.		APOLOGIES FOR ABSENCE As above.	
2.		MINUTES OF LAST MEETING: 5 August 2004 The minutes were accepted as a true record.	
3.		MATTERS ARISING	
	4.2	Arson Task Force Chair written to John Clark with some progress being made.	
	8.1	LSPs Chair reported that after a meeting of the Rushcliffe LSP there will be Fire & Rescue representation on the board in future.	
	7.	Pay Verification Update Chair has sent a letter to Audit Commission reference the unacceptable Phase 2 pay verification audit report. No response received as yet.	
	5.	Fire & Rescue National Framework Still having some difficulty receiving all the copies of the document that have been ordered. Chair asked that of those received could copies be sent to Councillors Charlesworth, Bennett, Pepper and Pulk.	Carole Andrews

	6.	<p>The Fire & Rescue Services Act 2004</p> <p>Circular received and Act becomes statute on 1st October 2004. Chair advised of a seminar on 30 November which apparently all brigades have been invited to. No invitation received as yet. It was decided that Members should attend and a paper to go to October CFA meeting outlining attendance.</p> <p>AGENDA ITEMS</p>	CFO
4.		<p>Performance Management Framework Project Update</p> <p>ACFO Swann and DO Oldroyd attending first meeting of steering group being held in London later today. Group to consist of members from ODPM, LGA, CFOA, Audit Commission, HMFSI, PWC, Notts and Cheshire.</p> <p>Project being managed by PricewaterhouseCoopers with the aim being to develop a model performance management framework for the Fire Service nationally. Interviews with Notts personnel have already been carried out by PWC and similar interviews with Cheshire will be carried out within near future.</p> <p>Notts and Cheshire to receive £24,000 funding to support project and in Notts a job specification has already been drawn up for a 12-month short term contract post.</p>	
5.		<p>'Fire' Best value Performance Indicators – Consultation</p> <p>ACFO Swann explained that these were separate from the Best Value and Performance consultation documents as this was particularly about indicators related to fire reports. He explained that fire reports were not always accurate recording indicators. A revised FDR1 is being produced. He recommended that the voluntary PI's outlined in Annex C be taken on board as there should be no additional burden as we should already have the information in most cases anyway.</p> <p>Chair said he was keen to measure outcomes of prevention work carried out, ie smoke alarm fitting. DO Oldroyd said that a North-east brigade had spent two years evaluating outcomes from community safety initiatives and these will now be fed into the performance framework. This was the first move towards addressing the problems of evaluating outcomes and the collection of useless statistics.</p> <p>ACFO Swann said that this report would be used as the response to the consultation and that a further report would be brought back to IDB to recommend formally adopting the voluntary PI's. Deadline for return of feedback to ODPM is 26 October.</p> <p>Chair suggested that consultation papers be brought to IDB and not sent out to all CFA Members.</p>	<p>ACFO Swann</p> <p>ACFO Swann</p>

6.

ANY OTHER BUSINESS

6.1

Co-Responder Scheme Agreement

ACFO Swann issued copies to IDB members of the Interim Memorandum of Understanding between EMAS and Nottinghamshire Fire & Rescue Service. He then went on to go through the document explaining certain items. He explained that the document other than minor issues would be same for EMAS with Derbyshire and Leicestershire.

All issues have been looked at and it is considered that the document satisfied all legal implications.

DO Dawson was handling the training implications and in this area a good working relationship with EMAS has been developed to the effect that they will come in free of charge every six months and do any refresher training.

Councillor Charlesworth asked who would provide the defibrillators? ACFO Swann said that EMAS have provided a defib for the pilot scheme the identified station. Leicestershire have been provided with the defibs by the British Heart Foundation and this approach is also is being researched by Notts along with possible support from Westfield Health Scheme. Mr Meads raised concern reference the response to "trauma with penetrating injuries to head or trunk" including stab wounds and missile injuries. DCFO said that crew safety was paramount and that civil disturbance protocols would take precedence. FBU concerns were noted and would be dealt with under consultation. Mr Meads also asked if co-responding was covered under the Firefighters Pension Scheme. DCFO said that the Scheme covered all action that the Fire Authority deem to be carried out. The Memo of Understanding would now move forward to CFA October meeting with the pilot scheme commencing on 1st December and a review taking place in the six months following. It was pointed out that this was an Interim document as there were still points to be clarified and things that would be highlighted from the pilot scheme.

The document to be a formal consultation paper from today for the 28 days to the October CFA meeting. DCFO to write formally to Representative Bodies. Any concerns/comments will be welcomed.

DCFO

6.2

Fire Station/Work Place Visits – IRMP Stage II

Dates have been arranged and circulated for visits – commencing on 4 October and running until 6 December. Twenty-five fire stations, BTC, Control, HQ Support Staff and HQ Officers. DCFO will write to Members with dates. Chair will attend all visits and asked that other Members attend as many as possible.

DCFO asked that FBU/RFU members give feedback/comments in a positive way and this will then be put into the wider consultation feedback process.

DCFO

7.

NEXT MEETING

The date of the next meeting is Thursday, 4 November 2004 1000 hours at Fire Service Headquarters in the Training Room.